

**SECOND SCHEDULE**

**SCALE OF FEES AND CONDITIONS OF ENGAGEMENT**

**A: FORM OF AGREEMENT  
BETWEEN CLIENT AND CONSULTING ENGINEER  
FOR  
PROFESSIONAL ENGINEERING SERVICES**

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**CONTRACT OF AGREEMENT** made this ..... day of..... 200.....  
**BETWEEN** .....  
of  
.....  
.....  
(hereinafter called “The Client”) of the one part.

**AND**  
.....of  
.....  
.....  
(hereinafter called “The Consulting Engineer”) of the other part

**WHEREAS** the Client has considered and approved the appointment of the Consulting Engineer to provide professional services in connection with  
.....  
.....  
.....  
(referred to in this Agreement as the Project or Works)

**NOW IT IS HEREBY AGREED** as follows:

1. The Client agrees to engage the Consulting Engineer to provide the professional services as described in this Agreement and the Consulting Engineer agrees to provide such Services.
2. This Agreement comprises this Form of Agreement together with the following documents which shall be deemed to form and be read and construed as part of this Agreement.
  - (1) Conditions of Engagement for Professional Engineering Services
  - (2) Appendix A: Services of the Consulting Engineer
  - (3) Appendix B: Remuneration and Payment of the Consulting Engineer

3. In consideration of the payment to be made by the Client to the Consulting Engineer as hereinafter mentioned the Consulting Engineer hereby agrees to perform the Services in conformity with the provisions of this Agreement.
4. The Client hereby agrees to pay the Consulting Engineer in consideration of the performance of the Services such amounts as may become payable under the provisions of this Agreement at the times and in the manner prescribed by the Agreement.

**IN WITNESS** whereof the parties hereto have caused this Agreement to be executed the day, month and year first before written in accordance with the laws of the United Republic of Tanzania.

**FOR AND ON BEHALF OF THE CLIENT**

**Signature** \_\_\_\_\_  
**Name** \_\_\_\_\_  
**Designation** \_\_\_\_\_

In the presence of

**Name** \_\_\_\_\_  
**Designation** \_\_\_\_\_  
**Signature** \_\_\_\_\_  
**Address** \_\_\_\_\_  
\_\_\_\_\_

**FOR AND ON BEHALF OF THE CONSULTING ENGINEER**

**Signature** \_\_\_\_\_  
**Name** \_\_\_\_\_  
**Designation** \_\_\_\_\_

In the presence of

**Name** \_\_\_\_\_  
**Designation** \_\_\_\_\_  
**Signature** \_\_\_\_\_  
**Address** \_\_\_\_\_  
\_\_\_\_\_

**B: SCALE OF FEES**

**Table 1 – Rates of Payment on Time-Basis**

POSITION	RATES IN (US \$)		
	HOURLY	DAILY	MONTHLY
Level A - (Specialist)	120-150	600-750	12,000-15,000
Level B – (Principal)	90-120	450-600	9,000-12,000
Level C – (Senior Engineer)	75-90	375-450	7,500–9,000
Level D – (Engineer)	60-75	300-375	6,000–7,500
Level E – (Graduate Engineer)	45-60	225-300	4,500–6,000
Level F – (Senior Technician)	30-45	150-225	3,000–4,500
Level G – (Technician)	20-30	100-150	2,000–3,000
Level H – (Technical Assistant)	15-20	75-100	1,500–2,000

**Table 2: Percentage charges on the basis of cost of works for Civil, Electrical, Mechanical, Engineering Systems and ICT**

Cost of Works in USD	Fee as % of Cost of Works	
	Minimum	Maximum
250,000 and below	10.00	10.00
500,000	9.10	9.75
1,000,000	7.60	8.75
2,000,000	6.70	7.75
3,000,000	6.10	7.10
4,000,000	5.70	6.60
5,000,000	5.40	6.20
6,000,000	5.15	5.90
8,000,000	4.75	5.50
10,000,000	4.60	5.20
15,000,000	4.55	5.10
20,000,000	4.50	5.05
25,000,000 and above	4.45	5.00

**Table 3: Percentage Charges on the Basis of Cost of Project for Engineering Fields in Buildings**

SERVICE	% CHARGE ON COST OF PROJECT
CIVIL	0.5% to 1.0%
STRUCTURAL	3.0% to 4.5%
ELECTRICAL	1.5% to 2.0%
MECHANICAL	1.5% to 2.0%
ENGINEERING SYSTEMS	0.5% to 1.0%

**Table 4: Stages of Payment of Fees**

<b>Item</b>	<b>Stage of Work</b>	<b>Fee Payable</b>
1	Design Stage I (Preliminary & Sketch Design)	30%
2	Design Stage II (Detailed Design)	40%
3	Tender Stage	5%
4	Construction Stage/Installation	25%

**Reimbursable Expenses**

Apart from the fees shown in the above tables, the consulting engineer is entitled to the reimbursable expenses properly incurred in connection with:

- a) Printing reproduction and purchase of all documents, drawings, maps records and photographs
- b) Communication (fax, telephone calls, e-mails, etc)
- c) Postage and similar delivery charges
- d) Traveling, hotel expenses and other similar disbursements
- e) Advertising for tenders and site staff

*NB: Details are available in the Scale of Fees and Conditions of Engagement Document*

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